

OREGON COAST HUMANE SOCIETY
Board Meeting Minutes
January 27, 2021

Location: Shauna's house, observing Covid protocols

Present: Shauna Robbers, Judy Thibault, Judy Roth, Sandy Davidson, Laurie Arms

Call to order at 1:45p.m.

Roll call, all present

No Agenda for approval

- A. Motion to approve minutes from Jan. 19, 2021. Discussed, seconded and unanimously approved.
- B. Plan card of thank you and recognition for Dr. Schaad
 - 1. Everyone signed the card
- C. Motion to move to Executive Session at 1:50p.m.
- D. Return from Executive Session at 2:40 to regular meeting
- E. Secretary report
 - 1. "Live Trap" permit has expired. Filed and received it in Feb. '20, for 6 mos., need to renew at police dept. Board member agreed to follow up and pursue the renewal of a waiver, which is needed for the 'Trap-Neuter-Return' program
 - 2. John Webb Construction needs a signed Board Resolution naming Board President, Shauna Robbers as the representative for the OCHS Corporation to sign contracts.
 - a. Resolution #006-2021 was signed by all Board members
 - 3. We have no drawing for shelter update, but we do have written proposal.
 - 4. Discussion on remodel and garage at Thrift Store, projected out a year
 - 5. New reimbursement forms are created and in file.
- F. Need to straighten out our web site and contracts for designers. Ask them to incorporate thanks and invitations for volunteers
- G. Motion to agree to accept Scott Stewart media package, seconded, passed.
- H. Treasurer report, create list of bequests and donations
 - 1. Financial paperwork; this year Thrift Store sales are down over half
 - 2. Payroll is high because our volunteers are absent (Covid)
 - 3. Waiting on last PPP loan, sent approved minutes to them
 - 4. Newport house is getting close to closing, offer of advance possible

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- I. Discussion on details we need to work on
 1. Find details and continue Car Donation program
 2. Need to sort through exec email
 3. Continue to Auction gift baskets on our web or Facebook
 4. Ebay continuation is low priority right now
 5. Update animal care records and incident reports
 6. Check with Scott Stewart to coordinate with UplinkSpyder
 7. Pay memberships, reminder on web, mail and email
 8. Beth is sending Thank You cards to donors
 9. Thrift Store hours shortened and by appointment according to availability of cashiers

Next meeting February 10 @ 3:00

Meeting adjourned at 4:00p.m.

Respectfully submitted by,
Judy Roth, Secretary

