

Oregon Coast Humane Society
Board Meeting Minutes
1600 Rhododendron Drive: Greentrees Conference Room
Wednesday, April 3, 2019 2:30 pm

Attendees included President Shauna Robbers, Vice President Jackie Parker, Secretary Sandy Davidson, Director Judy Roth, Director Sharon McLeod, Executive Director Mark Curran.
Absent: Treasurer Jerry Hatcher, Director Carlla Van deVyver

1. President Shauna Robbers started the meeting at 2:37pm, after those present gave her the gift cards they had received from various businesses around town to use for volunteer recognition at the upcoming event.
2. Treasurer's Report: New graphs were distributed.
3. A motion to approve minutes for 3/16/19 and 2/20/19 was made by Jackie and seconded by Sharon. Motion passed unanimously.
4. The tabled item to discuss automatic payment of credit card bills was tabled again as the Treasurer was absent.
5. Discussion about the need for an investment committee which was tabled 2/20/19. It was decided that this topic should be included with the budget advisory committee and the committee renamed the Financial Advisory Committee.
6. Rhody Days parade participation: there is a group working on decorating the truck, and recruiting dog walkers. Mark will try to get a trailer for the older dogs to ride in. The theme is "Coastal Canvas". It was suggested animal portraits be obtained and gotten to Jody at the shelter.
7. The estate sale at the Vintage blue building has grossed \$8,200.00 so far. OCHS portion around \$3,700.00. A motion made by Director Sharon McLeod and seconded by Director Judy Roth to pay Donna McMillan \$3,700 for her portion of the proceeds made so far. Motion passed unanimously.
8. The slate of candidates was approved. Two candidates may need accommodation for long distance participation by moving meeting times or allowing for skype. This may need to be revisited after the election to see if a change in the bylaws is required..
9. Two plaques were ordered to honor OCHS long term volunteers. Gift cards will be given to many others.
10. The creation of an Estate sale committee with the idea of taking on 3 or 4 estate sales per year was discussed..
11. Executive Director and President should be invited to all committee meetings.
12. Director Sharon McLeod suggested OCHS sponsor a seminar on the topic of what no kill means and invite speakers to discuss the topic in town hall meeting style.
13. It was suggested that a section could be added at the end of our newsletter: these business' support us, please support them. Marina does a monthly volunteer newsletter. It was suggested that we find a way to reach out to donors.
14. Merchandising: A motion was made by Director Sharon McLeod and seconded by President Shauna Robbers, to allot \$3,700 towards merchandising. After discussion, the amount was changed to \$3,000, which is to be allotted to be used for merchandising products such as t-shirts, caps, bumper stickers etc. Sharon McLeod and Executive director Mark Curran will determine the specific items to be ordered. Motion passed unanimously.
15. Board Secretary Sandy Davidson handed the lease package to Executive Director Mark Curran and then read the letter she wrote addressed to him in which she explained what has been done so far to expand and extend the lease and stating that she felt that the lease package should come from him and President Shauna Robbers, that the statistics and other information was all compiled and that the cover letter is all that remains to be done.

16. Executive Director's Report: OSHA training needs to be scheduled as our certificate expired 2 weeks ago. 10 people attended the presentation Mark made at the Be Ready Expo. Cliff has been busy framing in the area where the kennels will go in the new intake room. Mark discussed safety in the shelter and has reviewed panic button usage and expectations of the staff. Spay and Neuter clinic is caught up after being 4 months behind.
17. Jasper is moving to California temporarily at the end of May. He will volunteer for much of what he currently does and we will negotiate for special projects.
18. Executive session was begun at 4:26pm and ended at 4:48 pm .
19. OCHS will host Business After hours for the Chamber of Commerce in August. Usually 40-100 people attend.
20. The next meeting will be scheduled for Wednesday, May 1st, at 2:30 pm.
21. Respectfully submitted by Sandy Davidson, Board Secretary