

OREGON COAST HUMANE SOCIETY
BOARD MEETING MINUTES MAY 16, 2020

Location, Shauna's home, Florence, observing COVID-19 restrictions

Present: Shauna Robbers Sandy Davidson. Jackie Parker, Judy Roth, Judy Thibault, Charles Brown

Call to order 3:05pm

1. Approve agenda
2. Minutes: Discussion about Item # 11 on minutes of May 2, 2020. Clarification for proposed amendment to Bylaws, specifically 5-7-2. Upon advice of council, there will be no amendment. Minutes corrected and approved.
3. Report on Leeward property, still for sale, cosmetic repairs could be done, but priced too high.
4. Report on Newport estate, we rehome two cats, and prepare the home for sale, and contents for on-line sale
5. Open Thrift Store next weekend. Plexiglass sheets installed for cashier protection, possibly open Thur, Fri, Sat.
6. Rebranding Thrift Store truck, new paint and sign. Lynn will follow-up and pursue bids. New logo--good billboard for us.
7. Discussion on topic of residency of animals in the shelter
8. Gift to our pro bono council for his help over the years. Nice plaque and gift certificate to Amazon in appreciation.
9. Vice President report

Moved to Executive Session at 4:04

Returned from Executive Session 4:21

10. Treasurer's Report
 - A. Estate sales were \$11,542 and Christmas Store \$16,463
Need to compare previous year in rented bldg. to this year in our T.S.

OCHS BOARD MINUTES May 16, 2020
(cont. pg. 2)

11. Secretary report
 - A. Handbook for Board Guidance is about done
12. Executive Director report
 - A. Car donation program is ready to begin
 - B. Canine enrichment program will be finalized and published
 - C. Re-haul Volunteer program with an orientation, being specific with wants and needs. ED and Shelter coordinator will be ,klVolunteer Coordinator together
 - D. PetSmart Pet Adoption Partnership. Must be partner to be involved in PetSmart brands, adoptions, grants, donation Drives, etc.
 - E. Business Sponsorship program, available for all size businesses, Letters to businesses.
 - F. Bequest Brochure. Working with Jasper on redoing and specializing brochure.
 - G. Talked with Scott Stewart, organizing talking points, PR and appeal letters. Motion made to create a budget for Scott Stewart, who will work in conjunction with ED on promotional writings, beginning at \$1,000. Amount may be increased as needed. Motion seconded and passed unanimously.
 - G. Monetize Facebook. Donate button on top
 1. Money situation. We have no 'asks' out. Store closed, donations down, no estate sales, sponsorships.
 2. ED has applied for Impact Grants: COVID, PetSmart, and ASPCA
 3. Board is free to apply for community and industry grants as desired and discuss with ED
 4. Bequest brochure will be planned and disbursed.

OCHS BOARD MEETING May 16, 2020
(cont. pg. 3)

- H. Reports on IRS and State status, also insurance coverage, Brown & Brown Ins.
 - 1. Requested delays because of COVID. Reports done by accountant
 - 2. Current with Insurances
 - 3. List of contents in safe deposit box is in file at shelter
- I. Discussion on GreenTrees property. Attorney is involved, nothing for us to do
- J. Team of Counters chosen for tabulating ballots
- K. Next meeting Sat., June 6 @ 3:00 at Shauna's home

Meeting adjourned at 5:23