

Oregon Coast Humane Society  
Board Meeting Minutes  
1600 Rhododendron Drive: Greentrees Conference Room  
Wednesday, June 5th, 2019 2:30pm

Attendees included President Shauna Robbers, Vice President Jackie Parker, Secretary Sandy Davidson, Director Judy Roth, Director Sharon McLeod, Executive Director Mark Curran, Treasurer Jerry Hatcher, Director Carlla van de Vyver

1. President Shauna Robbers started the meeting at 2:40pm.
2. Motion to approve the minutes of May 1, 2019 as corrected was made by Director Sharon McLeod and seconded by Treasurer Jerry Hatcher. Motion passed unanimously.
3. Treasurer Jerry Hatcher stated that it is generally accepted to have an audit every 5 years. This is 4th year and the board needs to select a CPA. It may cost \$1500 to \$3,000. Vice President Jackie Parker stated she will check with Rick Yency to see if his firm is available.
4. It was reported that Director Judy Roth gave a donation jar to the Myrtlewood Company south of the bridge and in the first month donations of \$608.00 were received, which was more than we had gotten in all the donation jars last year. (\$529.) The Board thanked Judy for her efforts in doing this. Treasurer Jerry Hatcher suggested that there be a letter or a certificate sent to say that OCHS appreciates the donations - maybe something that can be put up on a wall. Also it was suggested that letters be sent to companies involved in recycle program, maybe add it as a footnote on the newsletter, do shout-outs on Facebook, etc.
5. Discussion on upgrading Thrift Shop cashiering system to using the square. Motion by Director Sharon McLeod and seconded by Vice President Jackie Parker to authorize Executive Director Mark Curran to buy a square set up for cashiering at the Thrift Shop for up to \$700.00. Motion passed unanimously.
6. Committee updates: Retail committee has met once. There are 2 potential estate sales coming up. Ebay account is linked to Banner bank account and paypal is set up.
7. Employee Insurance discussion deferred until July.
8. Annual meeting will be on 6/22/19 at Siuslaw Valley Fire and Rescue from 2 to 4pm. All new board members have been notified, and Executive director Mark Curran will be meeting with them within the next few weeks.
9. President Shauna Robbers stated she had received an email from Jenna stating that a special "Shop local" edition newspaper will go out to 9,000 household later this month. Options are to have a 2x7" ad for \$325, 2x4" ad for \$193, or a 2x2" ad for \$109.00. Discussion about the content and focus of the ad. Motion was made by President Shauna Robbers and Seconded by Director Carlla Van deVyer to buy the 2x7" ad for \$325.00 Motion passed unanimously.
10. Discussion took place about the bam cat program. Executive Director Mark Curran state it is a standard program for a shelter. Maybe call it an out of shelter placement, rework the poster. To have a feral cat program we need a place to place the feral cats after being spayed or neutered. Cats ·will need to be individually assessed for the program to determine suitability.
11. Executive Mark Curran's report: Sales of \$1360 weekend of May 1st , \$857.00 the following weekend. Nina did a fantastic job with the kitten shower. , which was mainly moms, dads and kids. We got a few new volunteers and good feedback. Excellent job on the parade, Jody and Shannon decorated the trailer. We have 27 lifetime members. Discussion about getting plaques for them.

12. Community education. Shannon presented to 4 classrooms of kids last Thursday and Friday for career fair about what we do at OCHS. Mark spoke to PEO, 25 women in Shelter Cove.
13. 121 ballots sent out 81 returned. 65% return.
14. Cattery kitchen to be finished this week. Pam Bailey, new operations manager, will begin this Sunday.
15. Jerry stated Florentine is donating advertisement in their newsletter.
16. Meeting was moved to Executive session at 4:31pm. Minimum wage increases on July first. Pay schedules were discussed. Director Carlla Van deVyver made a motion to accept pay schedule as presented with the effective date July 1, 2019. Director Judy Roth seconded the motion. Motion passed unanimously.
17. Director Carlla Van deVyver agreed to call Eddie Osario at All Creations Construction to see if he will bid/work on moving the wall in the cat room.
18. Meeting was adjourned 5:05pm.
19. Respectfully submitted by Sandy Davidson, OCHS Board Secretary.