

**Oregon Coast Humane Society
Board of Directors Meeting Minutes
July 16, 2025, 11:00 am
OCHS, Modular Building**

Present: Joe Zarate: President, Mitzi Hathaway: Vice President, Cynthia Beck: Treasurer, Leslie Garretson, Krisi Maderos, Trudy Beck, Elizabeth Thompson, Executive Director. Absent; Excused Marchel DeMarssem: Secretary,

Call to Order: Meeting was called to order by Joe Zarate at 11:06 am

Approval of Minutes: A motion to approve to approve May minutes was made, seconded, and unanimously carried.

Approval of Agenda: A motion to approve the agenda was made, seconded, and unanimously carried.

Finance Report: Treasurer Cynthia Beck report.

A motion was made, seconded, and passed to add Joe Zarate as a signer on the OPB account.

Mary Henry is to be removed as a signer, since she is no longer a member of the board. The Treasurer explained the need to consolidate some of the inactive OPB accounts and a resolution to that effect was signed by the board members.

Executive Director Report (copied and entered) - Elizabeth Thompson (ET):

EXECUTIVE DIRECTOR'S REPORT

JULY 16, 2025

(AS ALIGNED WITH OCHS STRATEGIC GOALS)

Current animals in care: 113

Current memberships: 388 (228 individual, 132 family, 28 lifetime)

Adoptions YTD: 369

Community animals seen at clinics: 308

Lost animals reunited with families: 96

I. Build and operate an animal shelter for our community that will:

a. Be a model of excellence in the care and sheltering of dogs and cats.

JUNE 2025 INTAKE:

- **19 Owner Surrenders**
- **3 Returned Adoptions** (dogs)
- **5 Seized/Custody/Service In**
- **60 Strays** (50 cats, 10 dogs)
- **18 Transfers In** (2 litters of puppies from Cali, one St. Bernard from Cali, two dogs from Tacoma, two dogs from Marion County)
- **62 Clinic** (spay/neuter and microchip/vaccine)

JUNE 2025 OUTCOME:

- **85 Adoptions** including Ulani, a very special shy dog!
- **2 Euthanasia** (1 kitten, 1 cat belonging to an OCHS volunteer)
- **14 Return to Owner**
- **3 died in care** (young kittens)
- **60 Clinic** (spay/neuter and microchip/vaccine clinics)

b. Enhance the provision of veterinary care in the shelter and our community.

- Western Lane Community Foundation \$10k grant was funded. We've already received our new surgery lights and surgery table. The oxygen concentrators should be here before we transition to Oceanside for surgeries in mid-August.
- Remodel updates on Oceanside: Interior lobby paint and poly board are being completed; exterior siding and paint are expected to be started this week - and this includes replacing three exterior windows on the west side of the building; Goodman's has measured for flooring upstairs and in the receptionist area downstairs, though we have not chosen a flooring yet; internet is scheduled to be installed; Idexx equipment (to run bloodwork in-house) has arrived and the team training is scheduled for July 24; printer has been ordered and is ready for install, too. We still need the computers set up, imaging equipment replaced/updated (a donor has agreed to cover that cost), phones installed, and medical supplies inventoried and restocked as needed.
- Ribbon cutting and large spay/neuter event are being planned for late August. Stay tuned for details. We'll have Dr. Thurk here from Bend along with at least two other vets - and our goal will be to perform 100 cat surgeries in one day!

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c. Maintain healthy pet population levels in our service area.

- Microchip/vaccine clinic is scheduled this week on Thursday, July 17th. We're hosting those wellness clinics once a month as needed.
- Dr. Guevera is currently at the shelter two days a week performing surgeries. We've been inundated with our own kittens but hope to include more community animals over the next few months. We are also continuing to issue Spay/Neuter vouchers and provide emergency medical support through the SARAH Fund.

II. Strengthen the organization to support building and operating of a model animal shelter by:

a. Building the capacity of our organization to sustain growth.

- Three new Animal Care Techs have joined our team - Brock, Shane, and Josh. Stop by and meet them when you can.
- Jaclyn has been taking additional courses through Maddie's University and is creating a training plan for our new hires through applicable webinars to expedite their understanding of shelter animals.

b. Deepening relationships with our community.

- Our next volunteer orientation will be held on Wednesday, July 23rd from noon until 2pm. We are holding them once a month and seeing great response from new and returning volunteers.
- The 2024 Annual Report was mailed to our adopters, donors, and volunteers this week. It's also available on our website, at the shelter, and at the thrift store.
- Our Annual Volunteer and Member Picnic is on Saturday, July 19th at the East Woahink shelter from 11am-3pm. Please join us!
- Thanks to Jaclyn and Cynthia for attending the Tsunami 101 event at the FEC. They learned a lot that will aid us in emergency preparedness.
- Jaclyn spoke at Greentrees on June 12th about emergency preparedness. We have also requested that she be a featured speaker at November's emergency preparedness event at the FEC. OCHS will have a booth at the event.

- OCHS won the Innovation Award at the Siuslaw Awards this year!
- OCHS is the featured Community Spotlight organization at the Eugene Emeralds Game on August 1st. We'll be throwing out the first pitch and featured throughout the game. Please check with Valerie if you'd like to attend the game.
- Valerie attended a Thrift Store collaboration event with other local thrift store leaders. An interactive event is being planned for National Thrift Store Day in Florence.

c. Ensuring adequate resources for operating and capital expenses.

- ET has submitted a proposal to Lane County to purchase the current shelter property from them. It included a letter from Chamber CEO Bettina Hannigan and a slide show. ET has been invited to present the slide show to the Board of Commissioners at their August meeting when we ask for the land. Paws crossed!
- The Spring appeal letter featuring Baxter has raised \$13,610 from 105 donors.
- We just received another check from Bottle Drop for \$1500. Our program is earning so much money this year and the recycling program is successful thanks to our dedicated volunteers!
- The Estate Sale team is currently working on a house north of town with the sale scheduled for August 8-10.
- We received an estate distribution of \$15,000 this month.
- Donation jars have raised \$3,713 so far this year. We've been able to add in two American Market locations, so we have over 20 businesses participating in the program at this time!

d. Upholding financial responsibility in the use of our resources.

- Clinic clients this year have spent \$16,541 caring for their community-owned pets. This is while we continue to offer low-cost or free solutions to our neighbors who need them!

e. Being an employer of choice.

- Nicci will complete her Karen Pryor training program in September! She's already implementing new SOP's on how to handle fearful, shy dogs and animals with behavior issues.
- Jenny and Natalee have been enrolled in a CPR class to help them in case of an emergency during a surgical procedure.
- Shelter Manager interviews will resume when ET is back from her vacation. ET will be gone August 1-14 to meet her new grandbaby in Kansas but will be available by text/email to support the team.
- Special thanks to Jaclyn and Valerie who have stepped into work with our dogs while we are training new employees and have an injured employee on light duty. They have made a huge difference, and we couldn't do this without them!

Upcoming Events: Volunteer Appreciation Picnic- July 19thth. Outreach Meeting Friday, July 27th

Next meeting – August 20th at OCHS, modular building

Adjournment: The meeting was adjourned at 11:46 am